

4000 Planning

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4100 Planning Section Organization

Refer to Section 4001 of the [REGIONAL CONTINGENCY PLAN](#).

4110 Planning Section Planning Cycle Guide

Refer to Section 4001 of the [REGIONAL CONTINGENCY PLAN](#).

4200 Situation

4210 Chart/Map of Area

Some general maps of the AOR with respect to RAR are in Section 9800 of this Plan

4220 Weather/Tides/Currents

Refer to Section of this Plan

4230 Situation Unit Displays

Refer to the [INCIDENT MANAGEMENT HANDBOOK](#).

4240 On Scene Command and Control (OSC2)

Refer to the [INCIDENT MANAGEMENT HANDBOOK](#).

4250 Required Operational Reports

Refer to the [INCIDENT MANAGEMENT HANDBOOK](#).

4260 Field Observers

Other positions in the response structure may be involved in shoreline assessment. One such position is the Field Observer. They are usually two-person teams (sometimes called Rapid Assessment Teams) made up of representatives from the U.S. Coast Guard and the State lead agency that quickly deploy to problem sites to determine what is happening. The Field Observers report directly to the Situation Unit Leader who in turn communicates their information to other units in Planning and Operations. At least one of the Field Observers on the two-person team should have an operations background, with the other member trained in shoreline assessment.

4300 Resources

Refer to the [INCIDENT MANAGEMENT HANDBOOK](#).

4310 Resource Management Procedures

Resources shall be managed in accordance with procedures stated in the [INCIDENT MANAGEMENT HANDBOOK](#).

Check-in Procedures

All resources are required to check in at the beginning of an event and prior to departing, once his or her services are no longer required. Check in shall be conducted in accordance with [INCIDENT MANAGEMENT HANDBOOK](#) procedures.

4320 Volunteers

The Volunteer cell is organized under Resources in the Planning Section. The Volunteer cell will be opened upon decision by the Unified Command and notification to the Volunteer Coordinator. The Planning Section, the Resources Unit or the State

IC notifies the SVC that volunteers may be needed or that telephone coverage is needed to inform/update the public about the status of volunteer utilization. The cell can consist of one person and one phone line, multiple people and lines, or an entire Volunteer Operations Center (VOC). It can expand as the need expands. All volunteers (except OWCN program volunteers) will be requested through Planning and Resources Section.

4320.1 Assistance Options

To be developed

4320.2 Assignment

The following are descriptions of the jobs listed above within various categories.

Accounts Specialist - Maintains files and accounts of expenses attributable to the volunteer effort; communicates with the Finance Section of the Incident Command Center to determine accounting needs and system to be used. **SKILLS**

REQUIRED: Must be detail oriented; experienced with 10-key data entry and be familiar with common computer software accounting and spreadsheet systems (e.g., Quicken, Lotus 123) highly desirable. **TRAINING REQUIRED:** Workplace Health and Safety, Site Safety.

Administrative Coordinator/Office Manager - Oversees office administrative activities at a Volunteer Operations Center (VOC), in the Volunteer Management cell within an Incident Unified Command Center, or other location; supervises work of file and data specialists; oversees development, maintenance and accuracy of computer and paper files of volunteer records; procures and distributes reports and provides updates to the Volunteer Operations Center Coordinator and the State Volunteer Coordinator as required. **SKILLS REQUIRED:** Good working knowledge of computer word processing and spreadsheet software, as well as excellent organizational, supervisory and communication skills. **TRAINING REQUIRED:** Workplace Health and Safety, Site Safety.

Beach Cleanup - Cleanup of tar balls that may appear seasonally on the beaches and rocky shores. **TRAINING REQUIRED:** Workplace Health and Safety.

Command Center Administrative Specialist - Provides backup and supplemental skills for Incident Unified Command Center staff. **TRAINING REQUIRED:** Workplace Health and Safety, Site Safety.

Computer Operator - Enter personnel information into established computer database. **SKILLS REQUIRED:** Familiarity with computer use. Particular software may be taught on the job if necessary. **TRAINING REQUIRED:** Workplace Health and Safety, Site Safety.

Data Entry Specialist - Enters wildlife and/or personnel information into established computer database(s). **SKILLS REQUIRED:** Familiarity with computer use. Particular software may be taught on the job if necessary. **TRAINING REQUIRED:** Workplace Health and Safety, Site Safety.

Driver - Provides ground transportation services as needed; may transport people using a sedan or van; may transport wildlife and wildlife food to various facilities or sites by truck; loads and unloads coolers used to transport animal food; picks up food from the supplier and delivers to facilities; keeps vehicle bed clean. All driving responsibilities require current driver's license, clean driving record, proof of insurance (if personal vehicle is used). TRAINING REQUIRED: Workplace Health and Safety, Site Safety, 4-hour hazcom if transporting wildlife.

File Clerk/Office Assistant - Performs general office tasks; files documents in office (usually at a Volunteer Operations Center) as appropriate; prepares outgoing memos and mail; sends and receives faxes; makes photocopies. SKILLS REQUIRED: Telephone skills, word processing, development of graphics presentations. Computer spreadsheet/database experience is desirable but not required. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

First Aid Responder - Provides emergency first aid for volunteers and other response personnel. SKILLS REQUIRED: Current First Aid Certification. TRAINING REQUIRED: 4 Hr. Hazcom

Housing Assistant - Works with the Facilities Unit of the Logistics Section to identify housing for volunteers; receives housing requests; procures and distributes housing materials (sleeping bags, blankets, tents), if necessary; makes housing assignments and maintains expense records related to housing. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Interviewer - Works in Volunteer Operations Center (VOC), processing volunteers who arrive in the area or persons referred to the VOC by a county volunteer center; establishes rapport with prospective volunteers to appropriate tasks or jobs based on their experience and current volunteer job needs in the oil spill response effort. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Photographer - Provides photographic coverage of oil spill incident for data collection, historical documentation, and future training purposes. Experience with still photography and/or handheld video photography is required. Experience photographing wildlife, preferably in documentary and fast-action settings is desirable. Personal photographic equipment needed. (DFG photographer will be called first). TRAINING REQUIRED: 24 hour HAZWOPER, site safety.

Receptionist - Greets volunteers arriving at the Volunteer Operations Center (VOC) and directs them through the processing stages. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Rehabilitation Facility Maintenance Specialist - May include carpentry, plumbing, welding, and electrical support to the OWCN rehabilitation facility as requested.

CCC would be called before a volunteer was called. TRAINING REQUIRED: Workplace Health and Safety.

Rehabilitation Facilities Support Specialist - Cleans animal pens and holding areas; moves equipment as needed; washes vehicles; washes and folds towels used for drying animals; cleans and disinfects carrying cages and other contaminated animal capture and transport equipment, following established protocols. TRAINING REQUIRED: 4-Hr. Hazcom

Runner - Shuttles messages and materials among incident locations, such as between the VOC and UC or to a Rehabilitation facility or other oil spill response sites. Valid driver's license required. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Scheduler/Time Card Assistant - Assures maintenance of sign-in and sign-out records for volunteers; ensures that all volunteers on site are properly cleared and trained (and are not exceeding scheduled hours, in accordance with the Incident Commander's guidance); develops and monitors scheduling to ensure that sufficient volunteers are on hand at all times, according to the needs of the sites, facilities and staffs. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Supply Assistant - Assists with identification of volunteers' logistical requirements and with issue and control of personal equipment and supplies to volunteers deployed to oil spill sites. Experience is desirable in ordering, issuing, stocking, accounting for maintenance and recovery of items of equipment and supplies from user personnel. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Traffic Monitor - Oversees beach (site) access points to ensure only authorized persons enter; ensures habitat protection. TRAINING: 2-hour Workplace Health and Safety, Site Safety.

Training Assistant - Coordinates required training for volunteers; arranges for class presentations by trainers; oversees audiovisual equipment and programming, determines appropriate training and availability for each volunteer; schedules volunteer training sessions to meet multiple training requirements; presents training classes as appropriate. SKILLS REQUIRED: excellent organizational and communications skills. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Transportation Assistant - Works with the Transportation Unit of the Logistics Section to determine volunteer transportation needs including frequency, routing and type of transportation (private car, state vehicle, van, truck, commercial shuttle, bus); determines volunteer drop-off and pick-up schedules for multiple sites; coordinates and verifies appropriate volunteer driver authorizations; monitors vehicle condition and maintenance among vehicles assigned to volunteer use (from government agencies or private industry pools) in accordance with guidance of the UC and maintains appropriate vehicle use records. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Volunteer Supervisor - Monitors volunteers to ensure they are following health and safety practices. TRAINING REQUIRED: Workplace Health and Safety, Site Safety.

Wildlife Care Worker - Captures wildlife. OWCN facility handles. Volunteer is utilized only if OWCN exhausts resources. TRAINING REQUIRED: 24 Hr. HAZWOPER, Site Safety.

Wildlife Handler/Washer - Helps move animals in and out of transport carriers; restrains wildlife for veterinary examination and at the wash table; performs repeated washing and rinsing of oiled wildlife. TRAINING REQUIRED: 24 Hr. HAZWOPER, Site Safety.

Wildlife Monitor - Conducts behavioral observations on cleaned animals; responsible for monitoring health of one to four animals at a time; keeps detailed records of animal behavior, condition, and overall health; feeds animals; communicates observations and perceptions to animal husbandry supervisor or veterinarian; may also be involved in post-release wildlife tracking and monitoring. TRAINING REQUIRED: 24 Hr.

4320.3 Coordination

The Volunteer Coordinator is responsible for managing and overseeing all aspects of volunteer participation, including recruitment, induction and deployment. The Volunteer Coordinator is part of the Planning Section and reports to the Resources Unit Leader.

- Review Common Responsibilities (section 2120).
- Coordinate with Resource Unit to determine where volunteers are needed.
- Advise public of when volunteers are not needed and might interfere with response workers and with the limitations of volunteers i.e. potential health risks; cannot pick up oiled rocks or wildlife unless specially trained.
- Identify any necessary skills and training needs.
- Verify minimum training needed, as necessary, with Health and Safety Officer or units requesting volunteers (if special skill is required).
- Activate, as necessary, standby contractors for various training needs (as applicable).
- Coordinate nearby or on-site training as part of the deployment process.
- Identify and secure other equipment, materials and supplies as needed.
- Induct convergent (on the scene) volunteers.
- Activate other volunteers (individuals who have applied prior to an incident and are on file with the Volunteer Coordinator or other participating volunteer organizations).
- Recruit additional volunteers through media appeals (if needed).
- Assess, train and assign volunteers.
- Coordinate with Logistics for volunteer housing and meal accommodations.
- Assist volunteers with other special needs.
- Maintain Unit/Activity Log (ICS Form 214).

A. STATE (SVC)

Office of Oil Spill Prevention and Response

Volunteer Coordinator

Box 944209

Sacramento, CA 94244-2090

Telephone: (916) 323-4731

Fax: (916) 324-8829

***B. AREA (AVC)**

(To be selected and listed in each ACP) (Optional)

***C. LOCAL (LVC) (Optional)**

(To be selected and listed in each ACP) Optional

Local governments can work together and appoint an area coordinator if local coordinators are not available).

Selection Criteria:

(Refer to the Volunteer Guidance Manual for responsibilities of Coordinators)

Coordinators should be chosen based on availability of staff that meets the criteria. Each area should determine how many coordinators are needed to ensure a program is in place and knowledgeable trained staff is available for volunteer-related incident response. Every city and county does not need to select a local coordinator. However, contact of organizations in the area, development of agreements, and maintenance of a database of trained volunteers when coordinated among several people is more manageable. Of course, staff that is already performing similar functions may be more ideal (OES, Volunteer Centers, Local Govt. Volunteer Coordinators). It is also desirable that the person be interested in the volunteer program and like to network in the community. Other criteria includes:

1. Be available to respond to an incident, if requested.
2. Be familiar with a database software or be willing to learn in order to set up a volunteer database if the area or local plans indicate a database of organized volunteers will be maintained.
3. Be able and willing to attend Volunteer Coordinator meetings.
4. Be able and willing to participate in drills that include volunteer issues.

4320.4 Training

CATEGORY of <u>VOLUNTEER JOB</u> and Noted with "C" if appropriate for Convergent Volunteers	TASK	TRAINING
ICS/VOC		
C	OFFICE WORKERS AT VOC and other ICS functions - Performs a variety of general office duties in the VOC or other ICS location or at an OWCN facility. needed. See Data Entry Specialist, File Clerk/Office Asst., Interviewer, Accounts Specialist, Administrative Coordinator/Office Manager, Receptionist, Runner, Scheduler/Time Card Asst., Command Center Administrative Specialist; Training Asst., Housing Asst., Transportation Asst., Supply Asst.	2 Hr. Workplace H&S
*REHAB. FACILITY		
C California Conservation Corps (CCC) will be called out first. Volunteers will be called if CCC needs backup.	REHABILITATION FACILITY MAINTENANCE SPECIALIST - May include carpentry, plumbing, welding, or electrical to support the OWCN rehabilitation facility as requested.	2 Hr. Workplace H&S
C COWCN Rehab Facility volunteers will be utilized first.	REHABILITATION FACILITY SUPPORT - See Driver, Equipment Cleaner and Rehabilitation Facilities Specialist; Transportation of wildlife and wildlife food; picks up food from suppliers; loads/unloads coolers; scrubs cages, moves equipment, washes vehicles, washes and folds towels used for drying animals. Cleans office areas at OWCN rehabilitation facility.	4 Hr. Hazcom

Training

C OWCN Rehab Facility volunteers will be utilized first.	WILDLIFE CARE WORKER - See Wildlife Care Worker, Wildlife Handler/Washer and Wildlife Monitor; May assist with capture and rehabilitation of wildlife; may cut up fish for wildlife.	24 Hr. HAZWOPER
BEACH		
	BEACH CLEANUP - Removes tar balls	2 Hr. Workplace H&S
OTHER		
	FIRST AID RESPONDER - Provides emergency first aid for volunteers and other response personnel	4 Hr. Hazcom
DFG will be called first. If not available, volunteer will be given specifics on what to photograph.	VOLUNTEER SUPERVISOR - Monitors volunteers to ensure they are following health and safety practices. TRAFFIC MONITOR - Oversees beach (site) access points to ensure only authorized persons enter; ensures habitat protection. PHOTOGRAPHER - Provides photographic coverage of oil spill events for data collection, damage assessment, historical and for future training.	4-Hr. Hazcom 4-Hr. Hazcom 2 Hr. Workplace H&S

4320.41.1 Training Course Descriptions

In the best interests of all concerned, volunteers will be given appropriate training before being assigned. This may cause delays in assignment if the volunteer has to be trained at the spill site, but will avoid needless injuries. Volunteers must be trained to perform the tasks they are asked to do. An inexperienced and untrained volunteer will not be assigned to perform a task requiring training and/or experience.

1. 24-hour HAZWOPER Training - Is for volunteers identified prior to a spill who will back up the Oiled Wildlife Care Network (OWCN) capturing oiled birds and mammals. They would be in the hot or warm zone, within permissible exposure limits. OWCN has primary responsibility for capture and care of oiled wildlife; therefore, other volunteers will be called in only when the capacity of OWCN is exhausted.
2. 8-Hour annual HAZWOPER refresher training is required for volunteers who have had the 24-hour training. The State Department of Fish and Game, Office of Oil Spill Prevention and Response, will provide refresher training for a pre-determined number of volunteers who are identified as OWCN backup.
3. 4-Hour HAZWOPER - If the supply of 24-hour HAZWOPER trained volunteers is exhausted and more are needed to backup OWCN at an incident, a 4-hour on-scene HAZWOPER training will be given for those volunteers. Individuals trained at the 4-hour level may use this training only once, at a single incident. If the individual finds that they may need to attend future spills, this person must secure training at the appropriate level.
4. 4-hour Hazard Communication (Hazcom) Training - For volunteers who would be a backup in the rehabilitation facility. There is no refresher. The volunteer cannot be in the warm or hot zone.

The 4-hour HazCom includes:

Fundamentals of Toxicology

Chemical/physical properties of Petroleum products

Physical Hazards (noise, thermal, lifting safety, slips, trips and falls, electrical safety.

Biological hazards (zoonotic diseases, soil/water borne diseases; snakes, spiders and insects of concern).

Personal protective equipment (boots, gloves, work suits, safety glasses, hearing protectors).

Decontamination of personnel and equipment

Reporting injuries, worker compensation forms, and deadlines

5. 2-hour Workplace Health and Safety Training will be conducted onsite for volunteers who will be working in the support zone (not be in the warm or hot zone). For example, tasks could include clerical, phone, pre-beach cleanup, transportation of animals, etc. The 2-hour training includes:

Physical hazards (safe lifting; slips, trips and falls; general office ergonomics; general electrical safety.

Chemical hazards (toner, disinfectants, rubber cement, etc.)

Safe driving

Rest breaks/replacement for exhausted workers

Reporting of injuries, worker compensation forms, and deadlines

6. Site Safety Training (approximately 5-20 minutes) to orient the volunteer of hazards at the site of the spill.

*HAZWOPER - Title 8, California Code of Regulations (CCR), Section 5192 (It is the same as 29 Code of Federal Regulations 1910.120.)

4400 Documentation

Refer to Section 4004 of the [REGIONAL CONTINGENCY PLAN](#).

4410 Services Provided

Refer to Section 4004.01 of the [REGIONAL CONTINGENCY PLAN](#).

4420 Administrative File Organization

Refer to the [REGIONAL CONTINGENCY PLAN](#).

4500 Demobilization

Refer to Section 4005 of the [REGIONAL CONTINGENCY PLAN](#).

4510 Sample Demob Plan

DEMOBILIZATION PLAN FOR THE place incident name here INCIDENT

I. General Information

- a. The size and location of the incident lends itself to holding a small number of surplus personnel and equipment during the time it takes to process releases and arrange transportation. Released personnel requiring air transportation will be required to make all flight arrangements for themselves. Resources on this incident may have long travel times, thus the following general guidelines will be followed:
 - i. No person will be released prior to obtaining a minimum of four (4) hours rest, unless specially approved by the Unified Command or their designee.

II. Release Priorities

- a. The following are the release priorities:
 - i. Out of area resources
 - ii. USCG Vessels
 - iii. Contracted resources

III. Release Procedures

- a. Section Chiefs:
 - i. Will submit their lists of surplus resources to the Demobilization Unit Leader (DMOB) or the Planning Section Chief if no DMOB has been designated a minimum of 2 hours prior to their anticipated demobilization.

- ii. Have the authority to approve the tentative release lists for submission to DMOB.
 - iii. Surplus resources planning to take leave in Hawaii after the incident assignment, prior to return to the home unit must have leave approval from the home unit supervisor in writing, to be provided to DMOB.
- b. Upon submission of tentative release lists by the Section Chiefs, the Planning Section will inform the UC that they are surplus to the incident and provide a recommendation for or against release from the incident.
- c. The DMOB will prepare the demobilization checkout (ICS 221) and ensure that all resources being demobilized have a completed checkout sheet signed by either themselves or the DMOB.
- d. Resources released from the incident are required to report back to the DMOB upon safe arrival to home unit via phone call or e-mail within 8 hours of arrival.

IV. Section Chiefs Responsibilities

- a. Planning Section Chief
 - i. Shall ensure demobilization information is disseminated in sufficient time to ensure the orderly downsizing of incident resources.
 - ii. Submit proposed release of resources for Unified Command approval. Ensure approved releases receive and comply with demobilization check-out form (ICS 221)

V. Operations Section Chief

- a. Identify and communicate excess personnel and equipment available for demobilization to the Planning Section Chief.

VI. Logistics Section Chief

- a. Coordinate all personnel and equipment transportation needs to final destinations.
- b. Ensure all communications equipment distributed is returned prior to release.

VII. Finance/Administration Section Chief

- a. Is responsible for completion of personnel and equipment cost documentation and any release cost reports needed.

4600 Environmental

Both Federal and State laws establish three priority levels for dedication of emergency oil spill response resources:

First priority – protection of human health and safety (e.g. power plant and drinking water intakes);

Second priority – protection of environmental resources;

Third priority – protection of economic resources.

Refer to Section 9800 for detailed environmental information and refer to Sections 4610, 4620, and 4630 below for summaries of what is in Section 9800. The detailed Sensitive Site Summary and Site Strategy Sheets, Economically Sensitive Site Tables, and cultural and historic information are in Section 9800.

4610 Environmental Sensitive Sites Summary and Strategy Sheets

Refer to [Section 9800](#) for the Environmentally Sensitive Site Summary Sheets, Strategy Sheets, and Response Diagrams.

The purpose of this section is to provide background, definitions, and philosophy behind the Site Summary and Strategy Sheets in ACP Section 9800. Both Federal and State laws require that sites having special ecological sensitivity be identified and provisions be made to protect or otherwise mitigate for the site impacts from spills. In California these locations are termed “Sensitive Sites”. A narrative and diagram of each site with specific ecological and operational information has been developed.

The development of specific protection strategies to meet the site specific needs was conducted using a standardized protocol to ensure consistency for California’s entire coast. The process of site visits, training exercises, and discussions allows trustees and response experts to exchange concerns and feasibility limitations in forming protection strategies. Using this approach, the local area committee incorporates input of State and Federal trustees, and stakeholders (industry, spill response co-ops and contractors, non-governmental environmental groups, and other agencies) to form consensus on the appropriate site protection strategies and response resources. The committee will revise strategies based on new knowledge and to adapt to changing conditions. This information is summarized in the Site Summary and Site Strategy pages in this section.

The environmental sensitivity differs by location or season depending on conditions or the presence of species. A ranking index was developed in order to identify the relative protection priority of sites. These ranks define the environmental sensitivity of the area and its resources at risk. Accordingly each site is ranked A, B, or C based on the following definitions:

Category A - Extremely Sensitive:

Wetlands, estuaries and lagoons with emergent vegetation (marsh-riparian ESI 10) Sheltered tidal flat (ESI 9); and Habitats for rare, threatened or endangered species (State or Federal); Sites of significant concentrations of vulnerable and sensitive species (e.g. pinniped pupping)

Category B - Very Sensitive:

Major pinniped haul out areas during non-pupping seasons; Moderate concentrations of vulnerable and sensitive species; other low energy habitats (ESI types 8A, 8B, 7 and 6B)

Category C – Sensitive:

Higher energy habitats (ESI 6A through 1) for example: Habitats important to large numbers of species of sport, commercial value, and scientific interest or species experiencing significant population declines though not yet threatened.

In addition to the environmental narratives shown on the Site Summary page, a Site Strategy narrative provides information on protection strategies, recommended resources, and site logistical and access information. These Site Strategies are intended as guidelines to assist responders during the initial hours of a spill response. The intent of the site strategies is to provide initial recommendations to protect the site until actual conditions and needs at sensitive sites can be determined to provide appropriately modified strategies. In other words, strategies presented here are flexible and may require modification in real response situations. The strategies provided here are the best available response options for foreseeable typical wind and current conditions at the respective sites. Those conditions may not prevail at the time of the spill. Responders and planners may need to adjust strategies to meet the needs presented by prevailing conditions; following the initial emergency response many sites may have alternative strategies to accommodate differences in conditions.

[Section 9800](#) provides detailed information on Environmentally Sensitive Sites. Each site is described on multiple pages: Site Summary, Site Strategy, and Diagram. The Site Summary page provides a brief description of the site including location, access, specific concerns, agency contacts, etc. The Site Strategy page provides specific information on response strategies to be implemented to protect the site from marine oil spills. The diagram page shows the protection strategies, topography and roads.

Most sites have more than one protection strategy. These additional strategies may be used as back-ups to the primary protection strategy or as alternatives to accommodate prevailing conditions. It should be understood that the described strategies are intended as initial protection strategies for the first 24 hours of a spill. Additional or modified protection measures should also be considered.

4620 Cultural and Historical Sites

Refer to [Section 9800](#) for details on Cultural and Historic Sites.

Cultural or historic resource details are noted on the Site Summary pages when sensitive sites overlap cultural sites. However, most cultural resource information is very confidential. The Cultural and Historic Resources Information System (CHRIS) is an elaborate database maintained by the Office of Historic Preservation of the California Department of Parks and Recreation. Access to the database is restricted and similar information is not publicly available here in order to keep these resources as secure as possible. The **CALIFORNIA IMPLEMENTATION GUIDELINES FOR FEDERAL ON-SCENE COORDINATORS FOR THE PROGRAMMATIC AGREEMENT ON PROTECTION OF HISTORIC PROPERTIES DURING EMERGENCY RESPONSE UNDER THE NATIONAL OIL AND HAZARDOUS SUBSTANCES POLLUTION CONTINGENCY PLAN** provides the process to protect and conserve cultural and historic resources during a response. Details in Section 9800 are for local contacts and similar local information.

4630 Economic Sensitive Sites

Refer to [Section 9800](#) for detailed Economic Sensitive Site tables and figures. The primary purpose of section 9800 is to identify and incorporate into emergency response planning, the specific economic resources subject to injury or damages from an oil spill event. Section 9800 identifies through lists, tables maps, and text, many of the economic resources that face potential damages due to an oil spill.

Limitations of time, personnel, and the availability of information caused that not all resources of significant economic value and susceptible to marine oil spills could be identified at this time.

People involved with response planning recognize that throughout California's marine waters, along the State's shoreline, and within coastal communities are many resources of economic importance that could be severely impacted by an oil spill incident.

4630.1 Types of Economically Significant Resources and Rankings

Section 9800 contains tables and maps with information about the economically significant resources within the planning area.

The economic sites are ranked using a continuation of the environmental scale with D, E, and F categories. Economic resources that have a greater potential for long-term damages receive a higher rank or priority for emergency response.

Response planners recognize that marine resources can have environmental, economic, and cultural or historical importance, such as coastal parks or important fishing areas. In these cases, the higher environmental ranking would be used for response planning. The need to set priorities for protection will occur only when response equipment or resources are inadequate to handle a given spill volume.

The Area Contingency Plan is a planning document intended to assist oil spill response personnel during actual response activities and with pre-spill planning. The Unified Command requires flexibility in planning response activities. This flexibility is necessary to provide the most appropriate response to a given spill event.

Criteria-for Priority Response and Types of Economic Resources

The following criteria or definitions are used to categorize economic resources in terms of priority for response:

D = Economic activities and resources which require high water quality for their operations or existence. Resources that fall into this category would face severe, long-term economic impacts from a spill. This category includes commercial fishing areas (also have environmental rank), aqua culture and mariculture areas, marine labs, salt pond intakes, aquarium water intakes, etc.

E = Facilities, businesses, or resources which directly use coastal or bay waters within their economic activity and which are at risk of oiling from a spill in marine waters. The resources falling into this category would face significant disruption of their activity, but shorter term potential damages from oiling than resources in the "D" category. This category would include resources such as marinas, harbors, commercial piers, industrial intakes, and parks or recreational areas.

F = This category contains marine associated facilities, businesses and resources. These resources would face economic impacts from a marine spill, but do not depend directly on marine water for their economic base. Resources in this category will tend to face less severe damages than those identified in categories D or E. This category includes economic resources such as waterfront hotels, restaurants, shops, and residential areas. (Note: residential sites would be evacuated to avoid health risks).

[Section 9800](#) contains lists, and/or maps of sensitive economic areas or resources. Following is a description of the types of information that can be provided for each identified economic resource or facility: Resource or facility identification number, geographic location of resource or facility, brief description of the resource at risk, contact names and numbers (24 hour access if available), and priority response ranking.

4630.2 Economically Significant Sties

Refer to [Section 9800](#) for detailed tables and figures

4700 Technical Support

4710 Hazardous Material

Refer to [Section 9230.5](#) of this Plan

4720 Oil

Refer to [Section 5200](#) of this Plan

4730 General

For assistance please call Sector LA/LB CDO at 310-521-3801

4740 Law Enforcement

Refer to [Section 9230.4](#) of this Plan

4750 SAR

For assistance please call Sector LA/LB CDO at 310-521-3815

4760 Marine Firefighting

Refer to stand alone Marine Firefighting Plan or refer to [Section 8000](#) of this plan.

4800 Required Correspondence, Permits & Consultation

Refer to Section 4003 of the [REGIONAL CONTINGENCY PLAN](#).

4810 Administrative Orders

Refer to Section 4003.01 of the [REGIONAL CONTINGENCY PLAN](#).

4820 Notice of Federal Interest

Refer to Section 4003.02 of the [REGIONAL CONTINGENCY PLAN](#).

4830 Notice of Federal Assumption

Refer to Section 4003.03 of the [REGIONAL CONTINGENCY PLAN](#).

4840 Letter of Designation

Refer to Section 4003.04 of the [REGIONAL CONTINGENCY PLAN](#).

4850 Fish and Wildlife Permits

Refer to Section 4003.05 of the [REGIONAL CONTINGENCY PLAN](#).

4860 ESA Consultations

Refer to Section 4003.09 of the [REGIONAL CONTINGENCY PLAN](#).

4870 Disposal

Refer to Section 4003.06 of the [REGIONAL CONTINGENCY PLAN](#).

4880 Dredging

Refer to Section 4003.07 of the [REGIONAL CONTINGENCY PLAN](#).

4890 Decanting

Refer to Section 4003.08 of the [REGIONAL CONTINGENCY PLAN](#).

4900 Places of Safe Refuge

Refer to the Firefighting and Salvage Plan, Section 8000 of this plan.

